

**Office of the Municipal Manager**

201 Main Street Cofimvaba 5380 | Private Bag 1251 Cofimvaba 5380  
Tel: 047 874 8700 | Fax: 047 874 0010 | Email: info@intsikayethu.gov.za  
customer care: 0860 042 281



10/05/2021

## INTSIKA YETHU MUNICIPALITY: BID NOTICE AND INVITATION

Intsika Yethu Municipality hereby invites all the suitable service providers for the following Bids:

Bid Number	Bid Description	Bid Document Price	Preferential Point System	Functionality		Enquiries	Closing Date
IYM SCMU 24-2020/2021	MAINTENANCE, SUPPORT & LICENCING OF AN EXISTING INTEGRATED SAGE FINANCIAL MANAGEMENT SYSTEM	R 534,41	80/20 80=Price 20 =B-BBEE status level of contribution	Criteria	Points	Technical enquiries: Songca. M 047 874 8767 SCM enquiries: N. Ntanga BTO 047 874 8753	31 MAY 2021 @ 12h00 Main offices
				Company profile	30		
				External/ Previous Assessment	30		
				Experience of a bidder in supply and maintenance of local government financial system	20		
				Quality management system	05		
				Training and skills transfer	05		
				Methodology and approach	10		
				<b>TOTAL</b>	<b>100</b>		

**NB:** Only bidders who have scored 80 points and more will proceed to the next stage of evaluation. (Preferential Price System of 80/20 will apply). Bid documents will be available at Supply Chain Management Unit from the **17 May 2021**. The deposit is to be paid at the Revenue Office, Corner of Windus and Bellair Street, Cofimvaba, either by cash or EFT payable to Intsika Yethu Municipality.

**Bidders must submit to municipality the following returnable documents:**

- Fully completed and signed Bid document
- Copy of valid tax status compliance status pin
- Company registration certificates(CK1/CK2) document

- Copy of B-BBEE certificate not older than 12 months from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) or certified Sworn Affidavit
- Certified Copy of identity documents (not older than 6 months)
- Municipal billing clearance certificates or Statement (not older than 3 months)/ a lease agreement signed by both parties lesser and lessee in the case of a tenancy or accompanied by municipal rates (not council proof of residence)/services certificate/ statement indicating that the owner not the tenant is responsible and that no dispute exists between such bidder and the municipality concerned in respect of any such arrear amounts. Bidders who reside within the Intsika Yethu Municipality jurisdiction will be verified with Intsika Yethu Revenue Section.
- If Joint venture, Joint venture Agreement must be attached
- MBD forms that must be filled and signed -MBD 1, MBD 4, MBD 6.1 & 6.2, MBD 8 & MBD 9(excluding MBD 7)
- All alterations in prices/quotes must be signed for and failure to sign will result in tender deemed non-responsive, use of tip-ex is prohibited and the tender will be deemed non-responsive

**NB: Failure to meet the above conditions of the bid will lead to automatic disqualification.**

**The Bidders shall also take note of the following conditions of the bid:**

- All prices shall be quoted in South African currency (R) Inclusive of VAT.
- The Intsika Yethu Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender thereof.
- Late, faxed, e-mailed and/or un-signed documents will not be considered.
- All bottom pages of the document received should have the initials of the people who signed it.

**All Prospective bidders must be registered with Central Supplier Database (CSD)**

**Duly completed bids and supporting documents must be in a sealed envelope, clearly marked with BID NUMBERS, Bidders should ensure that bids are delivered timeously to the correct address (201 Main Street, Opposite KFC) and ensure that the document is deposited in a tender box. Late bid documents shall not be accepted for consideration.**

.....  
Mrs. B. Bavu-Ncoyini  
CFO

.....  
Mr. S. Koyo  
Municipal Manager

