

Office of the Municipal Manager

201 Main Street Cofimvaba 5380 | Private Bag 1251 Cofimvaba 5380
Tel: 047 874 8700 | Fax: 047 874 0010 | Email: info@intsikayethu.gov.za
customer care: 0860 042 281



VACANCIES
REFERENCE NO. HRM 01/02/2023

The Intsika Yethu Municipality consisting of Cofimvaba and Tsomo towns is a category B Municipality in terms of Municipal Structures Act No. 117 of 1998 and invites candidates to apply for the position of a Director LED & Planning. To note that those that applied are welcomed to apply again.

The appointment to this position will be made on a permanent basis in terms of Section 57 of the *Local Government: Municipal Systems Amendment Act, 2022* (Act No. 3 of 2022), as amended (the MSA), read together with the *Local Government: Municipal Performance Regulations, 2006*, and the *Local Government: Municipal Finance Management Act: Municipal Regulations on Minimum Competency Levels, 2007*.

DIRECTOR LOCAL ECONOMIC DEVELOPMENT AND PLANNING

A total remuneration package will be determined by the competencies, qualifications, experience and knowledge as per the National Gazette No. 41173 on Upper limits of total remuneration packages payable to Municipal Manager and Managers directly accountable to the Municipal Manager.

MINIMUM REQUIREMENTS

- Appropriate B. Degree in Developmental Studies or Economics, B. Degree in Town and Regional Planning or equivalent.
- A certificate in Municipal Financial Management Programme (MFMP) or Certificate Programme in Municipal Development (CPMD) is a requirement in terms of the Minimum Competency Requirements of National Treasury Regulations.
- Minimum of five (5) years' experience at middle management level.
- Extensive knowledge pertaining to Local Government and Financial Management, service delivery innovations and strategic capabilities,
- A sound understanding of the local government legislative framework.
- Broad understanding of financial management (budget management and control)
- Valid code 8 driver's license.

COMPETENCY REQUIREMENTS:

Possess and demonstrate experience, knowledge and skill with regards to:

- Strategic Management
- Financial and Performance Management
- Risk and Change Management
- Project management
- Legislation and Policy development and implementation
- Development of partnerships and management of stakeholder relations
- Effective leadership in Municipal Supply Chain Management
- Internal and External Audit
- Accountability

Office of the Municipal Manager

201 Main Street Cofimvaba 5380 | Private Bag 1251 Cofimvaba 5380
Tel: 047 874 8700 | Fax: 047 874 0010 | Email: info@intsikayethu.gov.za
customer care: 0860 042 281



KEY PERFORMANCE AREAS

- Leading and Directing and manage staff within LED and Planning Department to ensure they meet their departmental Objectives.
- Developing of the department's long and short term programs to support the service delivery priorities of municipality's Integrated Development Plan.
- Overseeing the capital operational budgeting requirements for projects and to enable effective functioning of the department.
- Initiating and lading research into policy provisions and regulations in accordance with legislative prescripts
- Providing guidance and support to the municipality on matters of legislative compliance, good governance, legal and procedural matters pertaining to the functional area of the directorate.
- Providing an advisory service to the municipality town and regional planning planning issues, performance management, Local Economic Development, SMME's, Heritage Development and Tourism strategies.

REFERENCE NO. HRM 02/02/2023

The Intsika Yethu Municipality consisting of Cofimvaba and Tsomo towns is a category B Municipality in terms of Municipal Structures Act No. 117 of 1998 and invites candidates to apply for the position of a Director Infrastructure Planning & Development.

The appointment to this position will be made on a permanent basis in terms of Section 57 of the *Local Government: Municipal Systems Amendment Act, 2022 (Act No. 3 of 2022)*, as amended (the MSA), read together with the *Local Government: Municipal Performance Regulations, 2006*, and the *Local Government: Municipal Finance Management Act: Municipal Regulations on Minimum Competency Levels, 2007*.

DIRECTOR INFRASTRUCTURE PLANNING & DEVELOPMENT

A total remuneration package will be determined by the competencies, qualifications, experience and knowledge as per the National Gazette No. 41173 on Upper limits of total remuneration packages payable to Municipal Manager and Managers directly accountable to the Municipal Manager.

REQUIREMENTS

- Bachelor of Science Degree in Engineering/ BTech: Engineering; or Equivalent Qualification
- A certificate in Municipal Financial Management Programme (MFMP) or Certificate Programme in Municipal Development (CPMD) is a requirement in terms of the Minimum Competency Requirements of National Treasury Regulations.
- Minimum of five (5) years' experience at middle management level.
- Extensive knowledge pertaining to Local Government and Financial Management, service delivery innovations and strategic capabilities,
- A sound understanding of the local government legislative framework.
- Broad understanding of financial management (budget management and control)
- Valid code 8 driver's license.

Office of the Municipal Manager

201 Main Street Cofimvaba 5380 | Private Bag 1251 Cofimvaba 5380
Tel: 047 874 8700 | Fax: 047 874 0010 | Email: info@intsikayethu.gov.za
customer care: 0860 042 281



ADDED ADVANTAGE

- Certificate of competency as required in terms of the General Machinery Regulations, 1988; Or
- Registration with a recognised relevant engineering professional body.

COMPETENCY REQUIREMENTS:

Possess and demonstrate experience, knowledge and skill with regards to:

- Strategic Management
- Financial and Performance Management
- Risk and Change Management
- Project management
- Legislation and Policy development and implementation
- Development of partnerships and management of stakeholder relations
- Effective leadership in Municipal Supply Chain Management
- Internal and External Audit
- Accountability

KEY PERFORMANCE AREAS

- The successful incumbent will be accountable to the Municipal / Accounting Officer and be responsible for the following:
- Project management of capital projects in terms of design, tender budget, quality control, payment certificates and site meeting.
- Provide strategic management and leadership for the department and municipality.
- Manage and improve all administrative functions.
- Develop and implement policies, by- laws and strategies.
- Budget compilation in terms of technical services.
- Co-ordinate projects in terms of drafting business plans, payment certificates and reports.
- Ensure site meeting as well as compliance with policies.
- Prepare IDP in terms of methodology, technical guidance and facilitating workshops.
- Conduct research and development to find innovating solutions for service delivery.

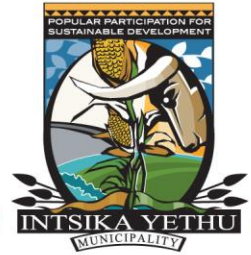
PROOF OF ACADEMIC QUALIFICATION

- All applications must be accompanied by certified copies of academic qualifications and curriculum vitae.
- Short-listed candidates will be required to produce their original academic qualifications at the interview.

Intsika Yethu Municipality Council is committed to the provisions of the Employment Equity Act, Act No.55 of 1998 for the advancement of previously disadvantaged and disabled people. Intsika Yethu Municipality reserves the right not to appoint any applicant to the said vacancy after the advertisement thereof. Correspondence will only be entered with the short listed candidates. If you have not heard from us within 03 months of the closing date, regard your application as unsuccessful. The Council nevertheless appreciates the interest shown by all applicants.

Office of the Municipal Manager

201 Main Street Cofimvaba 5380 | Private Bag 1251 Cofimvaba 5380
Tel: 047 874 8700 | Fax: 047 874 0010 | Email: info@intsikayethu.gov.za
customer care: 0860 042 281



Interested persons with the necessary attributes must submit Intsika Yethu Municipality Form together with a comprehensive Curriculum Vitae and certified copies of qualification, identity document and valid driver's license, must be addressed to: **The Municipal Manager, Intsika Yethu Municipality, P/B X 1251, Cofimvaba, 5380 and should reach the aforementioned by not later than 16:30 on the 28th of February 2023.**

Failure to attach the required documents will disqualify your application. Canvassing of Councilors is not permitted and proof thereof will result in disqualification. No faxed or e-mailed applications will be considered.

For enquiries please contact Ms. B. Zantsi, the Corporate Services Director at the following number (047) 874 8713

**Dr. B.J. MTHEMBU
MUNICIPAL MANAGER**