



Office of the Municipal Manager
 201 Main Street Cofimvaba 5380 | Private Bag 1251 Cofimvaba 5380
 Tel: 047 874 8700 | Fax: 047 874 0010 | Email: info@intsikayethu.gov.za
 customer care: 0860 042 281

REQUEST FOR FORMAL WRITTEN QUOTATION

RFQ Number	RFQ Description	Preferential Point - System	Enquiries	Advert Date of RFQ Documents	Closing Date
IYM SCMU 05 -2022/2023	SUPPLY, DELIVERY AND CONSTRUCTION OF NURSERY OF SABALELE	80/20 80=PRICE 20=B-BBEE status level of contribution	Mrs Z Makubalo 047 874 8748	01 September 2022 @ Finance Offices, SCM Unit	09 September 2022 @ 12H00

The minimum specifications are detailed in the quotation documents that are available free of charge during office hours from **Intsika Yethu Municipality, Budget and Treasury Office, Supply Chain Management Unit, Cofimvaba**

NB: Documents must be submitted in the RFQ tender box main building 201 main road opposite KFC

Bidders must submit to municipality the following returnable documents:

- Fully completed and signed quotation document
- Copy of current tax clearance certificate with SARS pin (printed)
- Company registration certificates(CK) document
- Certified Copy of B-BBEE certificate not older than 3 months from a Verification Agency accredited by the South African Accreditation System (SANAS) or Sworn Affidavit
- Certified Copy of identity documents not older than 6 months
- Municipal billing clearance certificate or statement of municipal accounts of not more than 3 months in arrears and not more than 3 months old, OR;
- A lease agreement signed by both parties the lessor and the lessee in the case of tenancy or an official confirmation letter signed by the owner on whose premises the business operates accompanied by municipal rates/services certificate/statement indicating that the owner, not tenant, is responsible. Failure to submit same will result in disqualification
- Declaration certificate for local production and content form must be fully signed (MBD 6.2)
- All MBD forms must be filled and signed(MBD 1, MBD 4, MBD 6.1 & 6.2, MBD 8 & MBD 9) failure to sign the MBDs will result in disqualification
- **NB: Supplier must be registered on Central Supplier Database for Government**

2022/2023

The Bidders shall also take note of the following conditions of the bid:

- The Inisika Yethu Municipality does not bind itself to accept the lowest quotation or any other quotation and reserves the right to accept the whole or part of the quotation thereof.
- All alterations in prices/quotes must be signed for and failure to sign will result in quotation deemed non-responsive, use of tip-ex is prohibited and the quotation will be deemed non-responsive.
- Late, faxed, e-mailed and/or un-signed quotation documents will not be considered.
- All bottom pages of the document received should have the initials of the people who signed it.
- The Municipality shall independently verify the above to satisfy itself prior to evaluating the price.
- Price(s) quoted must be firm and must be inclusive of VAT.
- All quotations submitted shall hold good for a period of 30 days.
- A firm delivery period must be indicated.
- Inisika Yethu Municipality Supply Chain Management Policy will apply.
- **NB: Failure to meet the above conditions of the quotation document will lead to automatic disqualification.**

Recommended by:

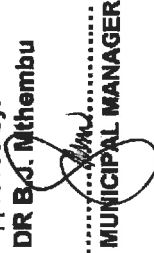
B Bavu-Ncoyini



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CHIEF FINANCIAL OFFICER

Approved by:

DR B.J. Mthembu



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MUNICIPAL MANAGER