

**Office of the Municipal Manager**

201 Main Street Cofimvaba 5380 | Private Bag 1251 Cofimvaba 5380  
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## INTSIKA YETHU MUNICIPALITY: BID NOTICE AND INVITATION

Intsika Yethu Municipality hereby invites all the suitable service providers for the following Bids:

Bid Number	Bid Description	Bid Document Price	Preferential Point System	Functionality		Enquiries	Closing Date
				Criteria	Points		
IYM SCMU 08- 2021/2022	SUPPLY AND DELIVERY OF LAPTOPS COMPUTERS	R 223.00	80/20 80=Price 20 =B-BBEE status level of contribution	Criteria	Points	Technical enquiries: L. Mkunyana 047 874 8735 SCM enquiries: N. Ntanga BTO 047 874 8753	03 February 2022 @ 12h00 Meln offices
				Certificate of partnership	20		
				Company relevant experience in supplying and delivery of computers	25		
				Expertise	40		
				Methodology	15		
<b>TOTAL</b>				<b>100</b>			

**NB:** Only bidders who have scored 80points and more will proceed to the next stage of evaluation. (Preferential Price System of 80/20 will apply). Bid documents will be available at Supply Chain Management Unit from the 19 January 2022. The deposit is to be paid at the Revenue Office, Corner of Windus and Bellair Street, Cofimvaba, either by cash or EFT payable to Intsika Yethu Municipality.

**Bidders must submit to municipality the following returnable documents:**

- Fully completed and signed Bid document
- Copy of valid tax status compliance status pin
- Company registration certificates(CK1/CK2) document
- Copy of B-BBEE certificate not older than 12 months from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) or certified Sworn Affidavit
- Certified Copy of identity documents (not older than 6 months)

- Municipal billing clearance certificates or Statement (not older than 3 months) / a lease agreement signed by both parties lesser and lessee in the case of a tenancy or accompanied by municipal rates (not council proof of residence)/services certificate/ statement indicating that the owner not the tenant is responsible and that no dispute exists between such bidder and the municipality concerned in respect of any such arrear amounts. Bidders who reside within the Intsika Yethu Municipality jurisdiction will be verified with Intsika Yethu Revenue Section.
- If joint venture, Joint venture Agreement must be attached
- MBD forms that must be filled and signed -MBD 1, MBD 4, MBD 6.1 & 6.2, MBD 8 & MBD 9 (excluding MBD 7)
- All alterations in prices/quotes must be signed for and failure to sign will result in tender deemed non-responsive, use of tip-ex is prohibited and the tender will be deemed non-responsive

**NB: Failure to meet the above conditions of the bid will lead to automatic disqualification.**

**The Bidders shall also take note of the following conditions of the bid:**

- All prices shall be quoted in South African currency (R) Inclusive of VAT.
- The Intsika Yethu Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender thereof.
- Late, faxed, e-mailed and/or un-signed documents will not be considered.
- All bottom pages of the document received should have the initials of the people who signed it

Please attach proof of payment, no documents will be evaluated without proof of payment

All Prospective bidders must be registered with Central Supplier Database (CSD)  
Duly completed bids and supporting documents must be in a sealed envelope, clearly marked with BID NUMBERS. Bidders should ensure that bids are delivered timeously to the correct address (201 Main Street, Opposite KFC) and ensure that the document is deposited in a tender box. Late bid documents shall not be accepted for consideration.

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Mrs. N. Lwana -Xashimba  
Acting-CFO

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Mr. K. Clock  
Acting-Municipal Manager