

Office of the Municipal Manager
 201 Main Street Cofimvaba 5380
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12/04/2021

INTSIKA YETHU MUNICIPALITY: BID NOTICE AND INVITATION

Intsika Yethu Municipality hereby invites all the suitable service providers for the following Bids:

Bid Number	Bid Description	Bid Document Price	Preferential Point System	Functionality	Points	Enquiries	Closing Date															
IYM.SCMU 24-2020/2021	MAINTENANCE, SUPPORT & LICENCING OF AN EXISTING INTEGRATED SAGE FINANCIAL MANAGEMENT SYSTEM.	R 534,41	80/20 80=Price 20 =B-BBEE status level of contribution	<table border="1"> <tr> <td>Criteria</td> <td>Points</td> </tr> <tr> <td>Company profile</td> <td>30</td> </tr> <tr> <td>External/ Previous Assessment</td> <td>30</td> </tr> <tr> <td>Experience of a bidder in supply and maintenance of local government financial system</td> <td>20</td> </tr> <tr> <td>Quality management system</td> <td>05</td> </tr> <tr> <td>Training and skills transfer</td> <td>05</td> </tr> <tr> <td>Methodology and approach</td> <td>10</td> </tr> <tr> <td>TOTAL</td> <td>100</td> </tr> </table>	Criteria	Points	Company profile	30	External/ Previous Assessment	30	Experience of a bidder in supply and maintenance of local government financial system	20	Quality management system	05	Training and skills transfer	05	Methodology and approach	10	TOTAL	100	Technical enquiries: Songca, M 047 874 8767 SCM enquiries: N. Ntonga BTO 047 874 8753	31 MAY 2021 @ 12h00 Main offices
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TOTAL	100																					

NB: Only bidders who have scored 80 points and more will proceed to the next stage of evaluation. (Preferential Price System of 80/20 will apply). Bid documents will be available at Supply Chain Management Unit from the 17 May 2021. The deposit is to be paid at the Revenue Office, Corner of Windus and Bellair Street, Cofimvaba, either by cash or EFT payable to Intsika Yethu Municipality.

Bidders must submit to municipality the following returnable documents:

- Fully completed and signed Bid document
- Copy of valid tax status compliance status pin
- Company registration certificates(CK1/CK2) document

- Copy of B-BBEE certificate not older than 12 months from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) or certified Sworn Affidavit
- Certified Copy of identity documents (not older than 6 months)
- Municipal billing clearance certificates or Statement (not older than 3 months) / a lease agreement signed by both parties lesser and lessee in the case of a tenancy or accompanied by municipal rates (not council proof of residence) / services certificate / statement indicating that the owner not the tenant is responsible and that no dispute exists between such bidder and the municipality concerned in respect of any such arrear amounts.
- Bidders who reside within the Intsika Yethu Municipality jurisdiction will be verified with Intsika Yethu Revenue Section.
- If joint venture, Joint venture Agreement must be attached
- MBD forms that must be filled and signed - MBD 1, MBD 4, MBD 6.1 & 6.2, MBD 8 & MBD 9 (excluding MBD 7)
- All alterations in prices/quotes must be signed for and failure to sign will result in tender deemed non-responsive, use of tip-ex is prohibited and the tender will be deemed non-responsive


NB: Failure to meet the above conditions of the bid will lead to automatic disqualification.

The Bidders shall also take note of the following conditions of the bid:

- All prices shall be quoted in South African currency (R) Inclusive of VAT.
 - The Intsika Yethu Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender thereof.
 - Late, faxed, e-mailed and/or un-signed documents will not be considered.
 - All bottom pages of the document received should have the initials of the people who signed it
- All Prospective bidders must be registered with Central Supplier Database (CSD)**
- Duly completed bids and supporting documents must be in a sealed envelope, clearly marked with BID NUMBERS, Bidders should ensure that bids are delivered timeously to the correct address (201 Main Street, Opposite KFC) and ensure that the document is deposited in a tender box. Late bid documents shall not be accepted for consideration.**

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 Mrs. B. Bavu-Ncoyini
 CFO

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 Mr. S. Koyo
 Municipal Manager